

**ENVIRONMENTALLY ENDANGERED LANDS (EEL) PROGRAM
SELECTION & MANAGEMENT COMMITTEE (SMC)
SPECIAL MEETING
April 11, 2005
Attendance List**

SELECTION & MANAGEMENT COMMITTEE MEMBERS

Ron Hight
Randy Parkinson
Paul Schmalzer
Kim Zarillo

EEL PROGRAM STAFF

Laura Clark
Mike Knight

GUESTS

Liz Alward, Brevard County Parks and Recreation
Chuck Nelson, Director, Brevard County Parks and Recreation

*April 11, 2005
Approved May 6, 2005*

**ENVIRONMENTALLY ENDANGERED LANDS PROGRAM
SELECTION AND MANAGEMENT COMMITTEE**

**April 11, 2005
Special Meeting Minutes**

CALL TO ORDER:

Randy Parkinson called the meeting to order at 1:10 PM.

PUBLIC COMMENT:

There was no public comment.

MINUTES:

No minutes were presented for approval.

ADMINISTRATIVE REVIEW:

Environmentally Endangered Lands Acquisition Services Request for Proposals

Chuck Nelson, Director, Parks and Recreation informed the SMC that the Request for Proposal (RFP) Selection Committee, comprised of EEL Selection and Management Committee Chairman, Ross Hinkle, EEL Procedures Committee member Kim Zarillo, Assistant County Manager Don Lusk, Interim EEL Program Manager Mike Knight, and himself, reviewed the six proposals received. The Request for Proposal (RFP) Committee short listed the four best for presentations:

1. The Nature Conservancy
2. The Conservation Fund
3. O.R. Colan Associates
4. Kehoe Real Estate

The RFP Committee unanimously voted to recommend the top ranked proposer, The Nature Conservancy, as best meeting the EEL Program's acquisition needs. While the RFP Committee recommended a single provider of acquisition services, they were also aware of the Board's direction to consider multiple providers. Therefore, the RFP Committee voted to receive input from the EEL Program's Selection and Management Committee to be included for the Board's consideration.

Chuck went on to discuss the RFP presentations regarding the proposer's concerns that if the acquisition services were divided, it would not be cost effective to establish an office in Brevard County.

OLD BUSINESS:

Environmentally Endangered Lands Acquisition Services Request for Proposals

The SMC discussed the RFP Committee's recommendation and made the following comments:

1. It would be the SMC's desire that the EEL Program's Land Acquisition Agent maintains a local office in Brevard County.
2. Multiple agents would be challenging for EEL staff to manage.
3. The Nature Conservancy has demonstrated the highest level of expertise associated with the acquisition of large numbers of environmentally sensitive parcels simultaneously and has reputable working relationships with state agencies.

Motion One

Paul Schmalzer moved that the SMC endorse the EEL Program Land Acquisition RFP Selection Committee's unanimous vote to recommend The Nature Conservancy as the number one ranked proposer and recommend that a single service provider would offer the best method for obtaining land acquisition services for the County.

Kim Zarillo seconded the motion.

The motion carried unanimously.

Motion Two

Kim moved should the Commission choose to explore multiple contractors, that the SMC be directed to create the distribution of work based on each firm's capabilities.

Ron Hight seconded the motion.

The motion carried unanimously.

NEW BUSINESS:

None

NEXT MEETING:

The next meeting will be held on Friday, May 6, 2005.

ADJOURNED:

The meeting was adjourned at 2:15 PM.

SUMMARY OF MEETING MOTIONS:

Motion: That the SMC endorse the EEL Program Land Acquisition RFP Selection Committee's unanimous vote to recommend The Nature Conservancy as the number one ranked proposer, and recommend that a single service provider would offer the best method for obtaining land acquisition services for the County.

Motion: Should the Commission choose to explore multiple contractors, that the SMC be directed to create the distribution of work based on each firm's capabilities.